

## Codicil to an existing will – Scotland

I, \_\_\_\_\_ residing at

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do HEREBY make the following Codicil to my Will dated \_\_\_\_\_

(One) I direct my executor(s) to pay and make over the sum of \_\_\_\_\_ Pounds Sterling (£\_\_\_\_\_) to St Mary & All Souls, Lennel Road, Coldstream TD12 4ER (Scottish Charitable Incorporated Organisation – Charity Number SC023186) to be used for their general purposes; the sum to be paid as soon as practicable after the date of my death without interest and free of Inheritance Tax or any other taxes or duties exigible in respect of my death;

(Two) I direct that (a) if St Mary & All Souls has changed its name or has amalgamated with or transferred its assets to any other body or has been wrongly designed then my Executors shall give effect to this bequest as if it had been made to such other body with similar purposes to the legatee as my Executors may in their sole discretion decide, and (b) the receipt of an authorised official of any such body shall be a full and sufficient discharge to my Executors; and

(Three) Except as herein altered I RATIFY and CONFIRM in all respects the terms of said Will and any Codicils thereto.

IN WITNESS WHEREOF these presents are subscribed at the place and on the date shown below, in the presence of the following witness:

Signed at \_\_\_\_\_ (place) ON \_\_\_\_\_ (date)

\_\_\_\_\_  
(signature of witness)

\_\_\_\_\_  
(signature of Granter)

\_\_\_\_\_  
(Full name of Witness)

\_\_\_\_\_  
(Witness Address)

## **Instructions**

Although we advise that you consult a solicitor before altering the terms of your will, you can alter the terms of your current will using this document called a Codicil.

Do not try to alter the terms of your current will by making deletions or adding provisions by writing on the will as the changes may not be valid.

Our Codicil is provided to be of assistance to you and allows you to leave a cash gift to St Mary & All Souls. Your solicitor will be able to help if you wish to bequeath to us the whole or part of the residue of your estate or a specific asset rather than a cash bequest.

Please complete this Codicil in **INK** by filling in the following details:-

- 1 Your full name including any middle names
- 2 Your full address
- 3 The date your current will was signed
- 4 The amount you are kind enough to bequeath to us expressed in words and then in figures

Once you have completed the details, are happy with the document and that you understand the document, please sign and have your signature witnessed by **one** witness.

The date and place (i.e. village, town or city) where the codicil was signed requires to be completed.

Your witness needs to sign the document and provide his/her full name and address.

The witness **MUST** be present when you sign the Codicil and should sign and complete his/her details in your presence.

The witness must be over the age of 16 and have no financial interest in your estate. Your spouse should not act as the witness.

Once the Codicil is completed, signed and witnessed, please place the codicil with your current will or send it to the person who looks after your will e.g. your solicitor.

Many thanks for remembering us in this way.